



**apollo
music
projects**

inspiring children
through music

Apollo Music Projects Safeguarding Procedures for Musicians

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Apollo Music Projects works in primary and special schools, delivering music education workshops, and in workshops and concerts in outside venues.

All musicians working for Apollo Music Projects in school workshops, chamber orchestra workshops and symphony concerts will be required to read this document and also the Apollo Music Projects Safeguarding Policy.

Apollo Music Projects musicians are responsible for establishing and maintaining appropriate behaviours and good practice. They must demonstrate good standards both to provide a safe and positive working environment and to avoid and protect them from false allegations.

When working directly with young people, staff and musicians should always work in an open environment with at least one other adult being present and avoid unobserved situations.

When working in a school environment, staff and lead musicians should be aware of the school's own Safeguarding Policy and procedures, and follow these at all times.

The workshop leader should make sure they are aware of the school's Designated Safeguarding Lead – this is usually displayed in the reception area.

It will be the responsibility of anyone working for Apollo Music Projects to act on any concerns of suspected abuse. You must be aware that while working in a school all concerns must be handled sensitively, as the school may already be aware of a problem, and may be dealing with it themselves.

Any concerns should be reported as soon as possible to the Designated Safeguarding Officer of Apollo Music Projects, who will keep a log of all reported incidents and concerns.

In the event of immediate action being required, the workshop lead should speak to the school's administrator in the first instance, who will be able to direct them to the school's DSL.

Designated Safeguarding Officer (DSO)

The DSO for Apollo Music Projects is:

David Chernaik
david@apolloomusicprojects.org

The lead Trustee for Safeguarding is:

Peter Melling
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Apollo Music Projects
is a charitable company
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